



Fee Concession Application

Please complete this Application (along with the Enrolment Form) and return same to our office in the Reply Paid envelope provided within 7 days of receipt of student Enrolment Pack.

Please **PRINT YOUR NAME, WORKPLACE AND COURSE** below where indicated.

Student Name: _____

Workplace: _____

Course: _____

Australian Vocational Training & Employment Services (AVTES) provides all students with the opportunity to apply for Concessions on their Enrolment fees.

There are 2 ways you may apply for such Concessions:-

(*please ✓ appropriate box)

1. If you are experiencing financial hardship.
(*please complete the bottom section of this form outlining your present circumstances)

OR

2. You have a Health Care Card for the current year.
(*please attach a copy of your Health Care Card to this form)

DECLARATION

I certify that the details contained in this Application are correct and a true reflection of my personal circumstances at the present time.

Student's Signature: _____ Date: ____/____/200____

**If reasonable grounds are presented, your Enrolment fee will be granted anywhere between the minimum and maximum fees.*

Student Name: _____ Date: ____/____/200____

Details of Financial Hardship: _____

FINANCE DEPT USE ONLY

Concession Granted: YES NO

Concession Code: _____

Discount Applied (%): _____

Dollar Amount Owed: \$ _____

Invoice No.: _____ Date: _____

QuickBooks Updated: YES

ICARE Record Updated: YES NO

Student Database Updated: YES NO

Authorised By: _____ Date: ____/____/200____